

SOUTHERN MAINE REGIONAL SERVICE CENTER

BOARD OF DIRECTORS MEETING

Thursday, October 22, 2020

8:30 AM

Online meeting:

<https://maine.zoom.us/j/81164500876?pwd=QnFjdVMxYm1WRVZwcmc0VnlZRjRQZz09>

Password: 000291

AGENDA

Invited Representatives: Steve Marquis (RSU 21), Dawn Pooler (RSU 21), Terri Cooper (RSU 21), Jeremy Ray (Dayton & Biddeford), Andrew Dolloff (Yarmouth), Carl Landry (SAD 55), John Suttie (RSU 23), Larry Malone (RSU 57), Matt Nelson (Sanford), Audra Beauvais (SAD 60), Dominic DePatsy (Saco), Brenda Bussey – Executive Director

1. CALL TO ORDER
2. ROLL CALL
3. CONSENT ITEMS
4. NEW BUSINESS
 1. Election of Officers
 1. Election of Chair – (Incumbent: Andrew Dolloff)
 2. Election of Treasurer – (Incumbent: Steve Marquis)
 3. Election of Secretary – OPEN
 2. Reports
 1. Report of Board Chair
 2. Report of Executive Director
 3. Funding
 1. FY 20 Budget Close-out
 2. Income/Expense report
 3. Balance of funds
 4. FY 21 Budget
 1. Anticipated income/expenditures
 5. Maine DOE updates
 6. Ideas for Innovation or new services
5. OLD BUSINESS
6. PUBLIC COMMENT
7. ADJOURNMENT

SMRSC
TREASURER'S REPORT
June 30, 2020

Beginning Balance (7/1/2019)		\$ 97,824.24
Receipts:		
Member Assessments	\$ 1,000.00	
State Allocation	\$ 9,850.00	
		<u>\$ 10,850.00</u>
Expenditures:		
Executive Director Salary	\$ -	
Executive Director Stipend	\$ 3,196.80	
Administrative Services	\$ 10,691.60	
Professional Development		
Repair/Maintenance	\$ 500.00	
Reimbursements (mileage/supplies)		
Insurance	\$ 2,295.00	
Supplies		
Tech Supplies	\$ 1,411.00	
Dues/Fees	\$ 1,000.00	
		<u>\$ 19,094.40</u>
Ending Balance (6/30/2020)		\$ 89,579.84
Peoples United Bank Balance (6/30/2020)		\$ 89,579.84
Outstanding Checks		\$ -
Peoples United Bank Adjusted Balance		\$ 89,579.84
Difference		\$ -

SMRSC
TREASURER'S REPORT
October 21, 2020

Beginning Balance (7/1/2020)			\$ 89,579.84
Receipts:			
Member Assessments	\$	-	
State Allocation	\$	-	
			\$ -
Expenditures:			
Executive Director Salary	\$	11,653.05	
Stipends	\$	-	
Executive Director Stipend	\$	-	
Administrative Services	\$	-	
Professional Development	\$	25,000.00	
Repair/Maintenance	\$	525.00	
Reimbursements (mileage/supplies)	\$	74.89	
Insurance	\$	3,343.00	
Supplies	\$	-	
Tech Supplies	\$	-	
Dues/Fees	\$	1,250.00	
			\$ 41,845.94
Ending Balance (10/21/2020)			\$ 47,733.90
Peoples United Bank Balance (10/21/2020)			\$ 47,733.90
Outstanding Checks			\$ -
Peoples United Bank Adjusted Balance			\$ 47,733.90
Difference			\$ (0.00)

SMRSC
Proposed Budget
FY21

	Actual FY20	Proposed FY21
Fund Balance	\$ 97,824.24	\$ 89,879.84
Receipts:		
Member Assessments	\$ 1,000.00	\$ 1,000.00
State Allocation	\$ 9,850.00	\$ 21,650.00
	<u>\$ 10,850.00</u>	<u>\$ 22,650.00</u>
Expenditures:		
Executive Director	\$ 3,196.80	\$ 38,000.00
Administrative Services	\$ 10,691.60	\$ 15,000.00
Professional Development	\$ -	\$ 25,000.00
Legal	\$ -	\$ 500.00
Audit	\$ -	\$ 1,000.00
Repair/Maint	\$ 500.00	\$ 750.00
Insurance	\$ 2,295.00	\$ 3,500.00
Supplies	\$ -	\$ 3,000.00
Tech Supplies	\$ 1,411.00	\$ 500.00
Dues/Fees	\$ 1,000.00	\$ 2,250.00
	<u>\$ 19,094.40</u>	<u>\$ 89,500.00</u>
Ending Fund Balance (6/30/2021)		
Actual/Projected	\$ 89,579.84	\$ 23,029.84