

BOARD OF DIRECTORS MEETING

Wednesday October 13, 2021

9:00 AM

Online meeting:

Attendees: Colin Walsh (RSU 57), Jeremy Ray (Saco, Dayton & Biddeford), Carl Landry (SAD 55), John Suttie (RSU 23), Larry Malone (RSU 57), Audra Beauvais (SAD 60), Steve Marquis (RSU57), Brenda Bussey – Executive Director

1. CALL TO ORDER - 9:03 AM

2. EXECUTIVE DIRECTOR'S REPORT

1. Janitorial Bid Awarded – Awarded on 9/17/21

Can Liners awarded to Unipak

Other items awarded to Maine Paper and Janitorial

2. Solar Presentation – On 9/23/21

Three regions had expressed interest. There are several people available to provide information and answer questions. Let Brenda know if you need anything.

3. Business Manager Meeting – On 9/9/21

a. Frontline

Colin is working on getting the rep to our next meeting on 10/21 or 10/28. Frontline is interested in speaking with the Business Managers about additional services that can be provided at discounted rates.

4. Other Opportunities

Brenda is still looking for input on other opportunities to collaborate. Please reach out with any ideas or suggestions.

3. BOARD CHAIR'S REPORT

1. Interlocal Agreement

The revised agreement changes the Fiscal Agent to RSU57.

There was discussion about who signs the agreement, the Superintendents or the Chairperson. It was decided that the Superintendents should sign. That change will be made and the document will be signed on Google Docs.

2. PD Opportunities

Hoping for something for staff at the beginning of the year.

Audra suggested Restorative Practices

What are other service centers doing? Brenda will look into Bangor and John will look into Cumberland.

4. TREASURER'S REPORT

1. Update on Banking Institution

The bank has been changed from People's United to Gorham Savings. This was a challenging transition. There were also challenges with changing the Fiscal Agent with the IRS and Maine Dept of Revenue. This should be noted for future changes.

2. Financial Report

Colin looked into whether an audit was necessary and found that there is no way around it. There will be an annual cost of about \$6000 for the audit and CPA services.

The State subsidy usually comes in January. Last year that was in the amount of \$23,410. Colin will find out if that is coming in January this year.

Colin reviewed the financials and advised that there is a balance of \$11,852 as of 9/30/21.

5. NEW BUSINESS

1. New Interlocal Agreement

2. Next meeting will be Wednesday, December 8, 2021, at 9:00 AM

3. Brenda asked for clarification of members needing to purchase two programs from two categories. John advised that the members need to purchase from two of the four categories: Food supplies, Facilities Maintenance supplies, new regional programs and services, and other approved programs.

6. OLD BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT – 9:24 AM