

SOUTHERN MAINE REGIONAL SERVICE CENTER

BOARD OF DIRECTORS MEETING

Thursday, April 8, 2021

8:30 AM

Online meeting:

Attendees: Terri Cooper (RSU 21), Steve Marquis (RSU 21), Dawn Pooler (RSU 21), Jeremy Ray (Dayton & Biddeford), Andrew Dolloff (Yarmouth), Carl Landry (SAD 55), John Suttie (RSU 23), Matt Nelson (Sanford), Audra Beauvais (SAD 60), Brenda Bussey – Executive Director

1. CALL TO ORDER **Andrew Dolloff 8:33 AM**

2. EXECUTIVE DIRECTOR'S REPORT

Brenda discussed an applicant tracking program she has discussed with RSU 21. Also reported a phone contract with two of the districts in the service center. She has reached out consistently to look for savings among our colleagues with various districts.

3. BOARD CHAIR'S REPORT

Andrew Reported that Steve Marquis will be setting up a meeting with finance directors in May to discuss Brenda's role and how she can help us.

4. TREASURERS REPORT

Dawn reviewed our balance, expenditures, and expenses. It was discussed that we should look for ways to increase revenue. Jeremy suggested some ideas utilizing federal monies as we return from the pandemic regarding remote learning. A regional remote learning academy was discussed. Action items include searching for someone to lead this exploration.

5. NEW BUSINESS

1. Business Manager Meeting- Steve is going to set a meeting up with business managers to discuss our service center.
2. Potential financial projects Brenda discussed NWEA collective funding for testing.
 1. Applicant tracking- Brenda discussed prospective applicant tracking systems that could streamline onboarding and payroll processes.
 3. Professional development tracking
 4. Use of ESSR funds- Possible use for regional remote learning academy.
 5. Potential programming projects
 6. Professional development- Steve led a group discussion regarding professional development around the social-emotional needs of our staff and students over the summer months. Andrew will contact a prospective presenter.

6. OLD BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT Group adjourned at 9:12 AM